

## REQUEST FOR INFORMATION

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Send all RFI's in writing to Michael Shilale Architects, LLP at the above address/fax number. **Only this form will be accepted, and no questions will be entertained via telephone. By submitting this Request for Information, the Contractor is stating that they have performed a thorough review of the drawings and specifications and the information requested is not contained in the construction documents.**

<b>Project:</b>		<b>RFI No.</b>
<b>MSA File No.:</b>		
<b>NYSED No.:</b>		
<b>Contractor:</b>		
<b>Contract for:</b>	Hazardous Materials Abatement <input type="checkbox"/> Demolition <input type="checkbox"/> Site Construction <input type="checkbox"/> General Construction <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical <input type="checkbox"/> Other <input type="checkbox"/>	

<b>Specification Reference:</b>	<b>Drawing Reference:</b>
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<b>Description, complete with backup information as needed to fully convey the issue:</b>	<input type="checkbox"/> <b>Sketch/Information Attached</b>
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<b>Contractor's Proposed Solution:</b>	<input type="checkbox"/> <b>Sketch/Information Attached</b>
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<b>Impact on Cost:</b>	<b>Impact on Schedule:</b>
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<b>Trades/Specialty Contractors Affected:</b>
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<b>Trades/Specialty Contractors Coordinated With:</b>
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<b>Submitted By:</b>	<b>Requested Date of Response:</b>
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<b>Architect/Engineer's Response:</b>	<input type="checkbox"/> <b>ID No. _____</b> <input type="checkbox"/> <b>Attached</b> <input type="checkbox"/> <b>Sketch/Information Attached</b>
<b>By: _____</b>	<b>Date: _____</b>